

AUXDATA Frequently Asked Questions (FAQs)-January 16, 2002

AUXDATA will be deployed on 15 March 2002 instead of the 15 January 2002 date previously published.

Q. Why was the deployment of AUXDATA delayed?

- A. The decision to change the date of deployment was based on feedback received from the Auxiliary in regards to the current AUXDATA Users Guide and some minor technological issues been addressed by the developers at OSC Martinsburg. Initial reaction from Auxiliary users of AUXDATA points to some confusion on how to translate the activities performed into AUXDATA entries. We have also identified the necessity of a comprehensive "how to " guide for all users of the system before implementation. The main focus of the AUXDATA development team in the remaining two months before our new deployment date will be the creation and dissemination of another edition of the AUXDATA Users Guide, decreasing response time of the application and educating all users on system functionalities.

Please continue to explore and become familiar with AUXDATA during this two-month delay by logging onto <http://auxdata.uscg.gov>. (Username: jlbryant and password: jlbryant). Comments and suggestions should follow your chain of command or leadership. The staff at G-OCX will continue to publish the AUXDATA newsletters; they will contain the most current updates on the system and the progress of the AUXDATA team. Also, please visit the AUXDATA link on the Chief Director's website at www.uscg.mil/hq/g-o/cgaux/ocxindex.htm for instant updates, FAQs and progress reports.

Q. AUXDATA's deployment was delayed, however I received my new member number in the mail; should I use my SSN or new member number to file my travel/patrol order claims?

- A. You must continue to use your SSN and Auxiliary member number until AUXDATA's deployment.

Q. When is the end of year process going to be run?

- A. The end of year process (EOY) process for AUXMIS will be run on 14 January 2002 thru 15 January. The system will of course be offline during this process.

Q. Who will have access to the system upon deployment?

- A. It will be accessible upon deployment to the same user base as the legacy system, AUXMIS II; access will eventually

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expand to all Auxiliarists. New users seeking access to AUXDATA must employ the same channels used to obtain AUXMIS user-ids and passwords, contact your DSO-IS.

Q. How do I get access to the new system?

A. Contact your DSO-IS

Q. How do I get my new Member Identification Number?

A. Your new member identification numbers were mailed in January of 2002. You can also retrieve your number from your DSO-IS or DIRAUX.

Q. What if I lose my new Member Identification Number?

A. Contact your DSO-IS or DIRAUX.

Q. How do new members joining the Auxiliary receive their Member Identification numbers?

A. Upon completion of the new members application in AUXDATA. The system will automatically generate the new member number. Personnel charged with entering new members into AUXDATA must communicate this information to the member.

Q. Will the current member number go away completely when the new system comes online?

A. AUXDATA retains the District-Division-Flotilla portions of your old member number for reference purposes only.

Q. Does Windows XP work with AUXDATA?

A. In early February of 2002 AUXDATA will be configured with new hardware to facilitate Windows XP interface.

Q. Will AUXDATA have reporting capability?

A. AUXDATA currently has the following reports.

Unit summary data
Activity by state
Address and Flotilla data
Member roster
Email directory
Labels (**pending**)

OCX will continue to embed other reporting functionalities in AUXDATA; however, AUXINFO will provide the majority of your reporting needs.

Q. I am told that with the new system, every member will be able to input his/her own data

A. Eventual all members will be able to input their own data,

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- B. however, upon implementation only the current user base will have access consequently you must follow the same procedures as with AUXMIS until access is granted to all Auxiliarists.

Q. Please explain the new AUXDATA users level/privileges

A. **TMT Certification:** The authority to certify an Auxiliarist as having successfully completed the tasks associated with an assigned competency. Drawing from active-duty Coast Guard terminology, an "assigned competency" is a skill (e.g., Air Observer) *to be completed*, not one already obtained. A competency is equivalent to a qualification. Once criteria associated with an assigned competency have been met, the Auxiliarist is eligible for certification in that competency. All certifications are done by DIRAUX or, on rare occasions, Headquarters using the Training Management Tool (TMT), the application used to create, assign, track, and report training competencies and associated tasks.

Command Approval: The authority to approve activity logs for unit resources, conduct enrollments and disenrollments, charter units, certify qualifications. Although much of the associated data entry typically is delegated to the Division Staff Officer, Information Systems (SO-IS), each DIRAUX is ultimately responsible for ensuring the accuracy of all reports pertaining to his/her units. DIRAUX will have COMMAND APPROVAL authority.

Admin: The authority to correct data entry errors (e.g., an incomplete record that is mistakenly saved). This role is reserved solely for a select group of individuals specifically designated by Coast Guard Headquarters.

Training: The authority to certify in-house training activities (i.e., continuing education within a unit, as opposed to public education activities) that count toward certification. This authority resides with the Training Officer at the division level, but could easily be given to a training officer at the flotilla level.